

**PRO ACTIVE DISCLOSURE ON RTI, ACT, 2005
VETERINARY & ANIMAL HUSBANDRY DEPARTMENT**

Proactive Disclosure Under Section 4(1) (b) (ii): the powers and duties of its Officers and employees:

Sl. No.	Designation	Power & Duties
1.	Director	He is the administrative head and overall in charge of the Department.
2.	Joint Director (Administration)	He assists the Director in related administrative reform /setup in discharging his duties
3.	Joint Director (Planning)	He assists the Director in Department Planning/ Budget and is the D.D.O of the Directorate.
4.	Senior Administrative Officer (Vety. & A.H.)	He/She assists the Director in discharging the duties regarding administrative matters.
5.	Senior Finance Officer	He assists the Director related to vetting financial proposal, Budget Estimate Appropriation.
6.	Joint Director(s)	At the District level, Joint Director/Deputy Director is the head of the administration for implementation of varied plan programme of the Vety. & Animal Husbandry Services. He/She assists the Director in discharging his duties.
6.	Deputy Director(s)/Specialist(s)	They assist the Jt. Director(s) in discharging their duties.
7.	Project Officer(s)	They assist the Director/Jt. Director(s) in discharging their duties.
8.	Veterinary Officer(s)	They assist the Deputy Director(s)/Specialist(s) in discharging their duties.
9.	Dealing Assistants	They assist the Officers in discharging their duties.